

SAWSTON PARISH COUNCIL

MINUTES FULL PARISH COUNCIL MEETING HELD ON

12 November 2013

PRESENT: Chairman E C Murray

Clerk: Mrs J F Keeler

Councillors:

Mrs P J Awbery-Maskell (arrived 7.20pm)

Dr D R Bard

Miss S E Clarke

K Cuffley

Ms B Laxton (arrived 7.20pm)

R M Matthews

A G Orgee

W N Reid

R M Richmond

+ Mr R Cullum : Mr & Mrs Gruby and 2 other members of the public

112 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K J L Cooper, W A Fell and M J R Mallows.

113 PUBLIC PARTICIPATION TIME (15 minutes)

It was PROPOSED by Councillor R M Richmond and Seconded by Councillor Dr D R Bard to SUSPEND Standing Orders to allow for Public Participation Time to take place

VOTE: 8 FOR: (UNANIMOUS)

Mr M Gruby

Mr M Gruby said how well the Bonfire Night was organised and supported. The Remembrance Sunday was a sheer pleasure to attend too with all the people who turned out and he said it was great to see the small service that was held on Monday 11 November 2013 at the Memorial with the very well behaved children from The Bellbird Primary School. He wanted to see our village praised more for what goes on.

It was PROPOSED by Councillor R M Richmond and SECONDED by Councillor W N Reid to reinstate Standing Orders to allow the meeting to be continued

VOTE: 8 FOR: (UNANIMOUS)

Councillors Mrs P J Awbery-Maskell and Ms B Laxton arrived 7.20pm

114 DECLARATION OF INTERESTS FOR THIS MEETING

Councillor K Cuffley : Item 120 Donation to ATC for Bonfire Event
Councillor W N Reid : Item 120 Donation to Scouts for Bonfire Night
Councillor Ms B Laxton : Item 122 Village Fete

115 MINUTES OF THE MEETING

The minutes of the Full Parish Council Meeting held on 8 October 2013 were read, confirmed and signed.

It was **PROPOSED** by Councillor R M Richmond and **SECONDED** by Councillor W N Reid to **ACCEPT** the minutes

VOTE: 10 FOR : (UNANIMOUS)

116 MATTERS ARISING

None

The Recreation & Open Spaces Committee

The Recreation & Open Spaces Committee did not take place as the Council was not quorate. Councillor E C Murray asked that all Councillors make sure they let the Clerk know in advance if they are unable to attend meetings. Councillors Dr D R Bard and R M Richmond did give their apologies for this meeting.

117 REPORT OF THE MEETING OF THE PLANNING & ENVIRONMENT COMMITTEE

The minutes of the meeting held on 22 October 2013 were presented.

The applications for the former John Falkner site were again discussed and it was **PROPOSED** by Councillor A G Orgee and **SECONDED** by Councillor R M Richmond that the Clerk writes two letters:

1. To SCDC Planning Department to say the Parish Council felt they should have been consulted on this application and have an opportunity to make comments.
2. To CCC Highways to state that even though the road is not adopted, it is narrow and could not accommodate large lorries reversing on the road and across a public footpath.

VOTE: 10 FOR UNANIMOUS

It was **RESOLVED** to **ACCEPT** these minutes with the following amendment:

Councillor R M Matthews made a correction concerning Cambridge City Football floodlights – ‘switched to half power’

PROPOSED by Councillor R M Richmond and **SECONDED** by Councillor R M Matthews to **ACCEPT** the minutes

VOTE: 10 FOR UNANIMOUS

118 REPORT OF THE MEETING OF THE CEMETERY COMMITTEE

The minutes of the meeting held on 29 October 2013 were presented.

5 – State of Cemetery and Huckeridge View

It was **AGREED** that the Clerk writes to all Funeral Directors and ask them to inform relatives to use the car park at Spicers unless they were disabled.

VOTE: 10 FOR UNANIMOUS

7 – Turning Circle

It was **AGREED** that the Parish Council would enter into a contract with Matthew Sanderson for him to do the work and bring ideas back to the Cemetery Committee.

VOTE: 10 FOR UNANIMOUS

It was **RESOLVED** to **ACCEPT** these minutes with the following amendment:

8 – Budget Setting for the year 2014/2015

‘not recommendation to Full needs to go to Finance & General Purposes first’.

PROPOSED by Councillor Miss S E Clarke and **SECONDED** by Councillor Dr D R Bard to **ACCEPT** the minutes

VOTE: 10 FOR UNANIMOUS

119 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

S/1856/13/FL	Replacement Garage in Rear Garden at 13 Brookfield Road for Mr C Tasker <i>Proposed</i> by Cllr R M Richmond and <i>Seconded</i> by Cllr W N Reid to Support	SPC Comment: Support Vote: 10 For (Unanimous)
S/2249/13/PH	Single Storey Rear Extension at 22 London Road for Ms K Leech	For information only
S/2155/13/FL	Single storey rear/side extension at 14 Springfield Road for Mr & Mrs P & H Everson <i>Proposed</i> by Cllr Mrs P J Awbery-Maskell and <i>Seconded</i> by Cllr Dr D R Bard to Support	SPC Comment: Support Vote: 10 For (Unanimous)

120 ACCOUNTS FOR THE MONTH OF OCTOBER 2013

The accounts for the month of October 2013 amounting to £22,712.32 expenditure and £2,669.70 income respectively were approved.

It was **PROPOSED** by Councillor Dr D R Bard and **SECONDED** by Councillor R M Matthews to **ACCEPT** these accounts.

VOTE: 8 FOR : 2 declared an interest (KC : WNR)

121 HIRE OF MILL LANE PAVILION – CHARITY FOOTBALL MATCH/FUNDAY

A local resident has asked the Parish Council if Mill Lane Pavilion can be hired for a Charity Football Match/Funday in aid of MND Association. This was discussed and the Clerk confirmed that the Head Groundsman was happy for this to go ahead in June/July 2014.

The Parish Council do normally charge for hire of Pavilions and Grounds but it was **PROPOSED** by Councillor Dr D R Bard and **SECONDED** by Councillor R M Richmond that it would be free of charge on this occasion providing they provide some supporting documentation of the event together with a £100 cleaning deposit. It was also discussed that the Parish Council would look at each request individually and reviews it in 12 months.

VOTE: 10 FOR : (UNANIMOUS)

122 VILLAGE FETE

The Parish Council has received a request for the Village Fete to take place at Spicers on 1 June 2014. The Clerk confirmed the date was acceptable with the Head Groundsman.

It was **PROPOSED** by Councillor R M Richmond and **SECONDED** by Councillor R M Matthews that this request was **ACCEPTED**.

VOTE: 9 FOR : 1 declared interest (BL)

123 PARISH COUNCIL NOTICEBOARD

The Parish Council has been asked to provide another Parish Council notice board in a more central location in the High Street. This was discussed and **AGREED** that there should be another notice board for Parish Council information.

Clerk to write to Budgens to ask if they would be happy with the Parish Council putting a smaller notice board next to the Community notice board and also write to Mr Boswell to ask if a board could go on the side of DC Sweets shop. Either of these locations would be suitable.

124 CCC – LOCAL HIGHWAY IMPROVEMENT INITIATIVE

The Parish Council has been asked if there were any schemes they would like to put forward for Sawston for 2014/15. Previous schemes have included the new crossing at Babraham Road which the Parish Council part funded.

This was discussed and agreed that the Parish Council would like to see another zebra crossing at the north end of Babraham Road near Churchfield Avenue and Footpath 11 as this road is used considerably by children crossing to go to The Bellbird Primary School. The Parish Council also **AGREED** to fund the project, if successful, up to £10K.

It was **PROPOSED** by Councillor R M Matthews and **SECONDED** by W N Reid that the Clerk writes to The Bellbird Primary School to ask for their support to help with the bid.

VOTE: 10 FOR : (UNANIMOUS)

125 LIGHTING ON SHED AT MILL LANE RECREATION GROUND

The Clerk had received 2 quotations for repairing the inside and outside light on the shed at Mill Lane Pavilion:

£152.00 + VAT

£232.94 + VAT

The Clerk had tried to obtain a third quotation but was unsuccessful. Both Companies were NIC EIC registered.

It was **PROPOSED** by Councillor Ms B Laxton and **SECONDED** by Councillor K Cuffley to **ACCEPT** the quote of £152.00 + VAT.

VOTE: 10 FOR : (UNANIMOUS)

126 BUGGY BOOTCAMP REQUEST

The Parish Council hire out Mill Lane Recreation Ground and Spicers Pavilion to a local resident who has set up a Buggy Bootcamp franchise in the village. As this is a commercial business the cost is £20.00 per hour for both sites. The Parish Council has been asked if the cost could only be applied when hiring the Pavilion and not the Recreation Ground.

This was discussed and it was **PROPOSED** by Councillor R M Richmond and **SECONDED** by Councillor Dr D R Bard not to agree to the request as the Parish Council charge other users for the use of the grounds.

VOTE: 10 FOR : (UNANIMOUS)

127 BONFIRE NIGHT 2014

This year's Bonfire Night was another success and a date needed to be **AGREED** for next year, either Saturday 1 November or Saturday 8 November 2014.

It was **PROPOSED** by Councillor R M Richmond and **SECONDED** by Councillor Dr D R Bard to hold the event on Saturday 8 November 2014.

VOTE: 10 FOR : (UNANIMOUS)

128 SPICERS SPORTS FIELD

The Chairman has received a letter from CCC regarding the Community Hub asking if the Parish Council would give up some of Spicers Sports field to be used as a Car Park if the Hub went ahead at the Marven Centre, which is the preferred site.

This was discussed and Councillor E C Murray explained that the Parish Council would need to look into the Agreement with a Solicitor as there may be clauses in the Agreement which prevent them from doing this.

When Spicers Pavilion was built, the Football Foundation and Cricket Association had an Agreement with clauses which will also need to be looked into regarding the ground.

It was **PROPOSED** by Councillor Dr D R Bard and **SECONDED** by Councillor R M Richmond that this should be looked into and spend a maximum of £1k on solicitors fees to investigate.

VOTE: 10 FOR : (UNANIMOUS)

129 CORRESPONDANCE

Public Rights of Way

CCC has invited Parish Councillors to attend a meeting to discuss public Rights of Way to be held on a couple of dates in November. If any Councillors were interested in attending would they please let the Clerk know.

130 UPDATE BY COUNTY COUNCILLOR – COUNCILLOR A G ORGEE

Road safety scheme – Sawston bypass

The work is now well underway but some people have commented about how long the work is taking.

It was felt that it would be inappropriate to close the roads for the construction period as this would cause far too much disruption. Hence the roads are being kept open and, to aid traffic movements, no work is being carried out during rush hour periods. Hence work is programmed between 09:30 and 15:30. Had the roads been closed the work could have been carried out more quickly but this would still have required road closures for several weeks.

The Parish Council is concerned that the safety barriers are obstructing the view as you pull out onto the bypass. Clerk to write to CCC asking if they can be moved.

Tour de France

The County Council, together with the District Council and Cambridge City Council, worked hard to get the Tour de France to come to the area on 2014. This followed on from the work of a number of local authorities in the North who were instrumental in bringing the Tour to the UK.

The third stage of the 2014 Tour will start in the centre of Cambridge. The riders will then cycle to Trumpington, turn left onto the A1301 and then cycle through Great Shelford and Stapleford, along the Sawston bypass and then passing the Genome Campus before heading off to Saffron Walden and London.

New local cycleways

The County Council, working with the District Council and Cambridge City Council, bid for money from a government fund to improve cycling infrastructure in the City / South Cambridgeshire area. The successful bid will help fund two new cycleways locally that will help to link up the Genome Campus, Granta Park and the Babraham Institute with Whittlesford Station and Cambridge.

The Babraham Institute and Granta Park are contributing towards these schemes either by providing land or by making a financial contribution.

The two new routes are:

- Whittlesford Station - Granta Park along the A505
- Wandlebury - Babraham Institute alongside the A 1307

Work is expected to start on these two schemes by February 2014

In addition, work on the final part of the cycle link between Sawston and Granta Park (that is, the Babraham - Granta Park section) is due to start in January 2014.

Councillor Dr D R Bard suggested that as part of its wider scheme to construct a cycleway to Granta Park, the County upgrades the cycleway/footpath across the triangle of land at the southern end of the bypass. Clerk to write to Ms M Headland at Cambridgeshire County Council.

131 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

St Mary's Road/Church Lane

Councillor W N Reid reported low tree branches in St Mary's Road/Church Lane opposite St Mary's Church hall and in the High Street next to Sawston Free Church.

London Road

Councillor W N Reid asked what had been done about putting double yellow lines along London Road opposite The Medical Centre by the bollard. Councillor E C Murray explained the Clerk had spoken with CCC Highways about this and has been advised that the Parish Council would need to write to all the residents and if one objected then they would not go ahead. This would also be at a cost to the Parish Council. This will be made an Agenda item to discuss again.

Remembrance Day

As next year's Remembrance Day will be 100th Anniversary of WW1 would the Parish Council consider asking the football teams to kick off later than 11.00am. This will be made an Agenda item at a Recreation & Open Spaces Committee Meeting.

Christmas Fair

Councillor K Cuffley asked if the Christmas Fair will be reinstated. Councillor E C Murray said it would be made an Agenda item to discuss.

Meeting closed 8.55pm

Oct-13

Supplier Name	Description	TO PAY
British Gas	Mill Lane Pavillion	£107.50
Honest Employment	Compliance Advice	£114.00
South Cambs Council	Cemetery Rates	£116.00
Murketts of Cambridge	September Fuel	£125.01
ADT Collections	Recare Alarm	£145.79
SLCC	Training - Cemetery Legal Compliance	£150.00
Pirtek	Replacement Pipe for Hedge Cutter	£171.33
Altone Ltd	Printing of housing Leaflet	£198.00
Ed Walker	Repair Man Hole Cover at Mill Lane pavilion	£226.00
Barcham	2 Trees for Spicers (donated by Sawston Free Church)	£249.60
SawMoCo	Repairs to lights and front grill on tractor	£250.20
N W Angell	Public address system for bonfire night	£360.00
South Cambs Council	Spicers Rates	£370.00
4th Dimension Event Power	Generator / Lights for Fireworks Events	£450.00
South Cambs Council	Groundstore Rates	£474.00
Earth Anchors	3 New Dog Bins	£493.14
South Cambs Council	Office Rates	£543.00
Lanham and Company	Payroll / Book keeping / Year End	£639.92
Amey Cespa	Cemetery - Rubbish Clearance/Skip/allotment skips	£648.00
S & P	Cleaning for month	£700.00
Town & Country Tree Surgery Co	Tree work at Millenium Copse agreed FP Sept	£996.00
CGM Landscapes	Grass Cutting 11/25/28 Sept and 18 october	£1,389.60
Lilley of Sawston	New Cemetery Parking	£4,348.80