SAWSTON PARISH COUNCIL

MINUTES FULL PARISH COUNCIL MEETING HELD ON ***9 June 2015***
Meeting commenced at 7.15pm

PRESENT: Chairman E C Murray Clerk: Mrs J F Keeler

Councillors:
Miss S E Clarke
K Cuffley
W A Fell
Ms B Laxton
R M Matthews
A G Orgee
W N Reid : (arrived 7.20pm)
R M Richmond

\+ 5 members of the public:
Mr R Cullum, Mr & Mrs Gruby : Mrs J Osborne : Mr B Ashurst (SVC Governor)

25 APOLOGIES FOR ABSENCE

Apologies for absence were received from:

Cllr Mrs P J Awbery- Maskell	:	Illness
Cllr Dr D R Bard	:	Holiday
Cllr K J L Cooper	:	Work commitments
Cllr M J R Mallows	:	Work commitments
Cllr I G Read	:	Absent without apologies

26 PUBLIC PARTICIPATION TIME (15 minutes)

It was PROPOSED by Councillor A G Orgee and Seconded by Councillor R M Richmond to SUSPEND Standing Orders to allow for Public Participation Time to take place

VOTE: 8 FOR : (UNANIMOUS)

Mr Gruby
Mr Gruby asked about the gates at the entrance to Spicers at New Road. He had heard that there was the possibility of Sawston Bowls Club asking for funds to replace this gate. Mr Gruby agreed it does need replacing but feels it should be paid for by the Bowls Club.

Mr Gruby attended the John Falkner Open Day and was very impressed with it but asked what is happening with the green area at the front (Butlers Green). Councillor E C Murray explained that this area did belong to the Developer but the Parish Council made it a Condition that this green area could not be built on.

Councillor W N Reid arrived 7.20pm

With regards to Spicers entrance, Councillor E C Murray explained that the gate will be replaced but at the cost of the County Council and will be done when they start building the Community Hub.

Mrs I Gruby
Mrs I Gruby asked if the green area in Princess Drive/Woodland Road is safe from being built on. This was discussed and the Parish Council will look into seeing if this area is protected, and if not can it be?

Mrs J Osborne
Mrs J Osborne said the Parish Council should approach the owner of Butlers Green about taking on this piece of land as it is an important village green.

The state of the footpath on Babraham Road was discussed - Clerk to report to CCC Highways.

Mr B Ashurst
Mr B Ashurst explained that the contractor for building the Community Hub wants to upgrade the welfare on Spicers to store supplies too and to also build the Hub from Spicers side and not from the front next to the Marven Centre. Sawston Village College governors on safety reasons would not agree to the contractors using the area in front of the Marven Centre and would hope the Parish council will support this otherwise there is a fear that the County Council will withdraw the Hub.

It was PROPOSED by Councillor R M Richmond and SECONDED by Councillor W N Reid to reinstate Standing Orders to allow the meeting to be continued

VOTE: 9 FOR : (UNANIMOUS)

27 DECLARATION OF INTERESTS FOR THIS MEETING

Cllr K Cuffley	:	Item 33 (Accounts)
Cllr E C Murray	:	Item 39 (Relative)
Cllr A G Orgee	:	Item 38 (CCC)
Cllr W N Reid	:	Item 36 (Scout Leader)

28 MINUTES OF THE MEETING

The minutes of the Annual Parish Council Meeting held on 12 May 2015 were read confirmed and signed.

It was ***PROPOSED*** by Councillor A G Orgee and ***SECONDED*** by Councillor Miss S E Clarke to ***ACCEPT*** the minutes.

VOTE: 9 FOR : (UNANIMOUS)

29 MATTERS ARISING – New information only

None

30 REPORT OF THE PLANNING & ENVIRONMENTAL COMMITTEE

The minutes of the meeting held on 26 May 2015 were presented.

It was ***RESOLVED*** to ***ACCEPT*** these minutes.
PROPOSED by Councillor R M Richmond and ***SECONDED*** by Councillor W N Reid

VOTE: 9 FOR : (UNANIMOUS)

31 REPORT OF THE CEMETERY COMMITTEE

The minutes of the meeting held on 2 June 2015 were presented.

Item 10 – Reserved Plots
Recommendation was ***AGREED*** to ask for a nominal fee of £25.00

VOTE: 9 FOR : (UNANIMOUS)

Item 11 – Cemetery Sculpture
Wording ***AGREED*** with the following amendment:

'by Sawston Parish Council'

VOTE: 9 FOR : (UNANIMOUS)

Item 12 – Parish Clock
It was ***AGREED*** to use James the Jewellers for the next 12 months regarding the maintenance of the Parish Clock

VOTE: 9 FOR : (UNANIMOUS)

It was ***RESOLVED*** to ***ACCEPT*** these minutes.
PROPOSED by Councillor W N Reid and ***SECONDED*** by Councillor R M Richmond

VOTE: 9 FOR : (UNANIMOUS)

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32 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

S/0925/15/FL	Construction of two storey extension to existing property at 35 Prince William Way for Mr Doggett ***Proposed*** by Cllr Ms B Laxton and ***Seconded*** by Cllr R M Matthews to Support		**SPC Comment: Support** Vote: 7 For 2 Abstentions

Councillor A G Orgee gave an update on the Local Plan.

Councillor E C Murray explained that the condition of the road along The Baulks has been made considerably worse since the building on the former John Falkner site. As the Developer is nearly complete the Parish Council want to see the road reinstated. The condition is very poor due to the lorries/extra traffic that has been there since the build.

It was ***PROPOSED*** by Councillor E C Murray and ***SECONDED*** by Councillor W A Fell that the Clerk writes to the Cambridgeshire County Council.
VOTE: 9 FOR : (UNANIMOUS)

33 ACCOUNTS FOR THE MONTH OF MAY 2015

The accounts for the month of June 2015 amounting to £17,488.86 expenditure and £1,173.88 income were approved.

It was ***PROPOSED*** by Councillor W A Fell and ***SECONDED*** by Councillor Miss S E Clarke to ***ACCEPT*** the accounts

VOTE: 8 FOR : 1 declared interest (KC)

34 DONATION – EAST ANGLIA'S CHILDREN HOSPICE

Councillor E C Murray explained that the Parish Council has received more information regarding this request which was discussed.

It was ***PROPOSED*** by Councillor W N Reid and ***SECONDED*** by Councillor K Cuffley to donate the sum of £200.00

VOTE: 9 FOR : (UNANIMOUS)

35 REQUEST TO USE OFFICE MEETING ROOM

The Parish Council has been asked if the Office Meeting Room would be available for MP Heidi Allen to hold Surgeries.

This was discussed and it was ***PROPOSED*** by Councillor W A Fell and ***SECONDED*** by Councillor Ms B Laxton they are happy for them to use the room but they would be charged the same rate as other users.

VOTE: 9 FOR : (UNANIMOUS)

36 1st SAWSTON SCOUT GROUP REQUEST FOR STORAGE

Councillor W N Reid and Mr R Cullum left the room

Councillor E C Murray explained that as the bungalow at Lady of Lourdes Catholic Church in the High street is being demolished the Scouts no longer have anywhere to store their canoes and has asked if the Parish Council has room to store them.

This was discussed and the two options put forward was the Mortuary Shed in the Cemetery and a container at Huckeridge Hill. The Parish Council did not feel it was appropriate at the Cemetery. Huckeridge Hill was discussed but there was the question if a container would need planning permission and would the Parish Council have to pay rates.

Councillor Ms B Laxton then explained that there are many groups that struggle for storage and if the Parish Council allowed this for one group it could lead to other groups asking for storage which the Parish Council has not offered in the past. The football and cricket teams have to remove their belongings at the end of each season and there is no room at any of our pavilions or council property.

It was ***PROPOSED*** by Councillor K Cuffley and ***SECONDED*** by Councillor W A Fell not to offer storage space for any local groups/organisations, therefore, will have to decline the Scouts request.

VOTE: 8 FOR : (UNANIMOUS)

Councillor W N Reid and Mr R Cullum

37 ELECTORAL REVIEW OF CAMBRIDGESHIRE

Councillor A G Orgee explained about the Electoral Review. It was ***PROPOSED*** by Councillor E C Murray and ***SECONDED*** by Councillor Ms B Laxton that the Parish Council would not make a comment.

VOTE: 8 FOR : 1 ABSTENTION

38 SPRICERS SPORTS GROUND

Councillor E C Murray explained that Cambridgeshire County Council has come back to him to ask if the Contractors can now build the Community Hub from Spicers side and also store building materials on Spicers as Sawston Village College will not allow them to build from the front of the Marven Centre for safety reasons.

The hedging will have to be removed which they will replace with a fence and the overall area would have to be increased to make room for storage. Councillor E C Murray read out some concerns from Councillor Dr D R Bard as he could not attend the meeting.

This was discussed at length and agreed if the Parish Council did allow there would have to be some conditions:

- They would have to have a banks man to the gate to control the traffic of delivery lorries, vehicles for the Bowls Club and pedestrians visiting the Cemetery who use this entrance.
- Replace the whole length of the hedge with a fence and plant a hedge in front of it (Spicers side). This hedge would protect the fence from being damaged by balls being kicked against it.
- A new tarmac footpath, 1.2m wide from the New Road entrance to Spicers Pavilion.
- The entrance would be reinstated and a new vehicle and pedestrian gate.
- A letter from Cambridgeshire County Council and SVC to confirm they will not be revisiting parking on Spicers Sports Ground.
- No working at weekends as the Sports Ground is busy with matches and also for residents close by.

It was ***PROPOSED*** by Councillor E C Murray and ***SECONDED*** by Councillor W N Reid to support this with the conditions above and providing the cricket and football clubs have no objections. Councillor E C Murray proposed he will talk to the Sports Clubs.

VOTE: 7 FOR : 1 AGAINST : declared interest (AGO-CCC)

39 FOOTPATH 5

Councillor E C Murray left the room as this resident is a member of his family.

Councillor Miss S E Clarke explained that the Probation Team had been in to cut back this footpath and had cut back the whole hedge alongside a property so severely that they left the garden exposed and the hedge in a state that it would not grow back.

The Clerk and Mr A R Poole, Head Groundsman, spoke to the residents who wanted a fence put up to protect their property. The Clerk obtained prices for panels but Councillors did not think the panels would be good enough and that the Parish Council should look at featheredge board fencing so it lasts longer.

It was ***PROPOSED*** by Councillor K Cuffley and ***SECONDED*** by Councillor R M Richmond that the Clerk obtains a quote for featheredge boards and get them installed but the resident would then have to take ownership and maintenance of it. Clerk to ask the residents if they would consider making a donation towards the cost.

VOTE: 8 FOR : 1 declared interest (ECM)

Councillor E C Murray returned to the room to allow the meeting to continue

As time had run out is was *PROPOSED* by Councillor R M Richmond and *SECONDED* by Councillor Miss S E Clarke that a 30-minute extension is granted to continue

VOTE: 5 FOR : 4 AGAINST

40 PLAY EQUIPMENT COURSE

It as ***PROPOSED*** by Councillor W A Fell and ***SECONDED*** by Councillor R M Richmond that the Groundstaff attends a play equipment course for Health & Safety reasons.

VOTE: 9 FOR : (UNANIMOUS)

41 INTERNET ACCESS AT SPICERS PAVILION

The Parish Council has been asked by the Cricket Club if internet could be installed at Spicers Pavilion as more scorers are putting real time scores on the internet.

This was discussed and it was ***PROPOSED*** by Councillor E C Murray and ***SECONDED*** by Councillor W A Fell that with the information at the present time regarding costs for telephone lines etc the Parish Council could not support this.

VOTE: 9 FOR : (UNANIMOUS)

42 S106 CONTRIBUTION – 21 SUNDERLANDS AVENUE

It was ***PROPOSED*** by Councillor Miss S E Clarke and ***SECONDED*** by Councillor Ms B Laxton to ***ACCEPT*** the S106 Agreement in the sum of £3,617.42 for 21 Sunderlands Avenue.

VOTE: 9 FOR : (UNANIMOUS)

43 CORRESPONDENCE

Invitation for Parish Councillor to attend Orchard House Open Day

Orchard House residential home in Sawston has invited a representative to their Open Day on 19 June between 12pm – 4pm. The Clerk to email invitation to all councillors.

Councillor K J L Cooper
Councillor K J L Cooper was unable to attend this meeting but asked the Clerk to give an update on JHC:

At the AGM last month, Mr Reg Cullum stood down as a Trustee having served his maximum term under the constitution but he is eligible to rejoin next year if he wants. The new Chairperson is Sue Reynolds. She is a long-serving Trustee, works for Cambridge Housing Society, and has lived in Sawston for many years

Thank you letter from Magpas	:	Noted
Update from JHC regarding 2 Bowers Terrace	:	Noted
Email from Sawston Cricket Club regarding Spicers	:	Noted
Thank you card from Christ Church	:	Noted

44 UPDATE BY COUNTY COUNCILLORS

See attached to these minutes

45 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Councillor E C Murray explained the Clerk had spoken to Sainsbury's again and even though they cannot give any dates for work to commence they are still committed to coming to Sawston.

46 RESERVED MATTERS

Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings Act 1960 – it is resolved that because of the confidential nature of the business to be transacted, the public and press are asked to leave the meeting during consideration of the sensitive items in reserved matters

PROPOSED by Councillor R M Richmond and ***SECONDED*** by Councillor Ms B Laxton

VOTE: 9 FOR : (UNANIMOUS)

Members of the public left the meeting at 9.40pm

CODE OF CONDUCT
The behaviour of a Councillor was discussed at length and it was ***PROPOSED*** by Councillor K Cuffley and ***SECONDED*** by Councillor Ms B Laxton that the Clerk writes to the Councillor expressing the Parish Council concerns.

VOTE: 7 FOR : 2 ABSTENTIONS

Meeting closed 10.00pm

Sawston Parish Council
May-15

Supplier Name	Description	TO PAY
Honest Employment	Compliance Advice	**£114.00**
South Cambs Council	Cemetery Rates	**£120.00**
Cambridge CC	Summer Reading Challenge (agreed FP May)	**£150.00**
ADT Collections	Redcare Alarm Office	**£150.60**
YMCA	Refund of games (football)	**£165.00**
South Cambs Council	Spicers Rates	**£384.00**
South Cambs Council	Groundstore Rates	**£492.00**
CGM	Grass cutting May 2015	**£509.52**
South Cambs Council	Office Rates	**£564.00**
Lanham & Co	Book keeping & Payroll	**£676.80**
S & P Services	Cleaning Contract for month	**£700.00**
Came & Co	Vehicle Insurance (Agreed FP May)	**£750.64**
Romsey Mill	Youth Group funding	**£833.33**
Fenland Fencing	Fencing Mill Lane (Agreed FP March)	**£2,794.80**