



SAWSTON PARISH COUNCIL

MINUTES of a FULL PARISH COUNCIL MEETING HELD ON 14 NOVEMBER 2017
At Link Road Parish Council Offices - Meeting commenced at 7.15 pm

PRESENT:

Parish Clerk Joanne Keeler

Councillors

David Bard (Chairman)

Mike Mallows

Kevin Cuffley (Vice-Chairman)

Brian Milnes

Tony Fell

Kieran Cooper

Ray Matthews

Neil Reid

Beck Laxton

Colin Groves

Janet Martin

Tony Orgee (8.55PM)

Neil Reid

Members of the Public

Mr M Kerr

Mr D Williams

Mrs I Gruby

11 members of public

118 APOLOGIES FOR ABSENCE

Councillor Rajni Padia - Poorly

Councillor Rob Grayston – Work commitments

119 PUBLIC PARTICIPATION TIME (15 minutes)

A member of the Sawston Wheelers explained the group has had a couple of meetings regarding the proposal for a skate park in Sawston and are hoping to be able to put a proposal forward in the next couple of months.

Councillor David Bard thanked him for the update.

As many of the public have attending regarding the application for the 48 houses in Mill Lane Councillor David Bard **proposed** and **seconded** by Councillor Beck Laxton that we bring forward this application.

VOTE: 12 FOR : UNANIMOUS

120 DECLARATION OF INTERESTS FOR THIS MEETING

Councillor Kieran Cooper – item 133 as he is the trustee of the organisation

S/2293/17/RM – Residential development of 48 new dwellings with associated works, including landscaping and open spaces at land of Mill Lane, Sawston – Amended surface water drainage strategy.

Mr Alan Whitworth spoke on behalf of many of the residents in Mill Lane and explained their comments/objections.

They feel the flood risk element has not been addressed and are concerned about the proposed drainage system. (A copy of the objections are attached to these minutes).

Another resident from Common Lane has concerns regarding the channel behind his house which has not been maintained and full of debris. This must be maintained to prevent flooding.

This was discussed at length and it was **proposed** by Councillor Janet Martin and **seconded** by Councillor Roger Richmond that we **object** to this application and endorse Mr Whitworth's comments/objections and ask for a more detailed independent report. The Parish Council also to ask that the responsibility of the drains is made clear.

VOTE: 10 FOR : 2 NO VOTES

Councillor David Bard thanked the residents for coming and they left the meeting.

121 MINUTES OF THE FULL PARISH MEETING – 10 OCTOBER 2017

The minutes of the Full Parish held on 10 October 2017 were presented.

Item 105 – Remembrance Day – Councillor David Bard thanked those Councillors who attended.

Item 106 – Bonfire Night – The Clerk thanked those Councillors who helped on the evening and also thanked Councillor Kieran Cooper for counting the donation money. Councillor David Bard thanked the Clerk for organising the event which was another great success and thanked Councillor Janet Martin and Mr Martin for controlling the disabled parking at Spicers pavilion.

Item 117 – Typing error – Management Meeting.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Janet Martin to **accept** the minutes.

VOTE: 12 FOR : UNANIMOUS

122 MATTERS ARISING

None

123 REPORT OF THE RECREATION & OPEN SPACES COMMITTEE - 17 OCTOBER 2017

The minutes of the Recreation & Open Spaces Committee held on 24 October 2017 were presented.

Item 7 – Allow Sawston United to purchase a bench for Spicers

VOTE: 12 FOR : UNANIMOUS

Item 10 – Allow dog training classes at Huckeridge Hill

VOTE: 12 FOR : UNANIMOUS

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Neil Reid to **accept** the minutes.

VOTE: 12 FOR : UNANIMOUS

124 REPORT OF THE PLANNING & ENVIRONMENT COMMITTEE MEETING – 24 OCTOBER

The minutes of the Planning & Environment Committee held on 24 October 2017 were presented.

Item 11 – to agree to stay with current contractor and have up to 17 cuts per year

VOTE: 12 FOR : UNANIMOUS

Item 13 – Accept the LHI proposal and spend up to £1k.

VOTE: 12 FOR : UNANIMOUS

Councillor Kevin Cuffley had a response regarding extra street lights in the darker areas of the village. We can have more street lights installed and the Parish Council would have to pay for them to be installed, maintain them and pay for the electricity. This was discussed and each Councillor has been asked to report back to the Clerk areas where they feel there should be additional lights. This will be made an agenda item for the Planning meeting on 23rd January to discuss further.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor Tony Fell to **accept** the minutes.

VOTE: 12 FOR : UNANIMOUS

125 REPORT OF THE STAFF MANAGEMENT COMMITTEE MEETING – 30 OCTOBER

The minutes of the Staff Management Committee held on 30 October 2017 were presented.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Neil Reid to **accept** the minutes.

VOTE: 12 FOR : UNANIMOUS

126 REPORT OF THE CEMETERY COMMITTEE MEETING – 7 NOVEMBER

The minutes of the Cemetery Committee held on 7 November 2017 were presented.

Item 5 – Adopt the bench policy

VOTE: 12 FOR : UNANIMOUS

Item 5 – Adopt the infringement and enforcement notices

VOTE: 12 FOR : UNANIMOUS

Item 10 – Adopt new Cemetery fees

VOTE: 12 FOR : UNANIMOUS

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Neil Reid to **accept** the minutes.

VOTE: 12 FOR : UNANIMOUS

127 ACCOUNTS FOR THE MONTH OF OCTOBER 2017

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor Kieran Cooper to **accept** the accounts.

VOTE: 12 FOR : UNANIMOUS

128 PLANNING APPLICATIONS AND ASSOCIATED MATTERS

Planning Application Ref	Location	SPC Comment:
S/3758/17/FL	Single storey rear extension at 6 Wakelin Avenue, Sawston	No objection/Support Vote 9 For

	Proposed by Councillor Janet Martin and Seconded by Councillor Neil Reid to Support	2 No votes
S/3761/17/FL	Erection of an Ancillary Granny Annexe at 13 London Road, Sawston Proposed by Councillor Brian Milnes and Seconded by Councillor Janet Martin to Support	No objection/Support Vote 6 For 3 Against 2 No votes 1 Abstention
S/3310/17/AD	Double sided freestanding sign at Our Lady of Lourdes Roman Catholic Church, 135 High Street, Sawston Proposed by Councillor Kieran Cooper and Seconded by Councillor Brian Milnes to Support	No objection/Support Vote 9 For 1 Against 2 No votes
S/3925/17/DC	Discharge of condition 3 (material), 4 (landscaping), 6 (surface water drainage) and 7 (foul water drainage) of planning application S/1152/17/FL at 44 Sunderland Avenue, Sawston Proposed by Councillor Janet Martin and Seconded by Councillor Neil Reid to make no comment	No comment Vote 9 For 1 Abstention 2 No votes

129 S137 REQUEST FROM ROMSEY MILL FOR WEEKLY YOUTH CLUB PROVISIONS

Romsey Mill run a weekly youth club in Sawston and they have requested a donation for £3,000.00 which will help towards the running costs of the club including staff, hire charges and equipment/resources for the club. This was discussed.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Janet Martin to support the club and include this donation into our budget as previous years.

VOTE: 11 FOR : 1 ABSTENTION

130 S137 REQUEST FROM RELATE CAMBRIDGE

Relate Cambridge has asked for a donation of £1,500.00 which will help towards the cost of the services they offer. They would like the funding to offer counselling services to all residents that need it.

It was **proposed** by Councillor Janet Martin and **seconded** by Councillor Kevin Cuffley to support them and include this donation into our budget as previous years.

VOTE: 12 FOR : UNANIMOUS

131 S137 REQUEST FROM SAWSTON ROTARY CLUB ASKING FOR A DONATION TOWARDS THE SAWSTON FUN RUN

Sawston Rotary Club has asked for a donation of £400 towards the costs of organising the annual Sawston Fun Run.

Councillor Janet Martin has concerns that we are giving a donation to a charity who are also giving donations. She also asked if they should be budgeting for the road closure for the Fun Run as they have funds.

This was discussed and agreed that the Fun Run is not just a fundraising event but a great event for the whole village.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Tony Fell to support the Fun Run and donate £400.00.

VOTE: 11 FOR : 1 AGAINST

The Rotary Club has also asked that the Parish Council supports the road closure for the event in May 2018.

It was **proposed** by Councillor Kieran Cooper and **seconded** by Councillor Neil Reid to support the road closure.

VOTE: 12 FOR : UNANIMOUS

132 WHITE LINE MARKINGS ON THE MUGA AT LYNTON WAY

The Clerk explained that the MUGA has been completed with the exception of the white line markings which were omitted when the original quote was agreed.

The cost of finishing this is £1,050.00 and there is money in the S106 account that can be used for this.

It was **proposed** by Councillor Tony Fell and **seconded** by Councillor Roger Richmond to get the white lines done to complete the MUGA and use the S106 money.

VOTE: 12 FOR : UNANIMOUS

133 AGREEMENT TO ACCEPT S106 MONEY FOR THE COMPASS CENTRE, SAWSTON

The Parish Council has been offered a S106 contribution of £1,487.64 in respect of the development of the Compass Centre, Sawston.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Tony Fell to accept the contribution.

VOTE: 11 FOR : 1 ABSTENTION

134 AGREEMENT TO PURCHASE PROTECTIVE CLOTHING AND EQUIPMENT NEEDED FOR GROUNDSMAN TO COMPLETE CHAINSAW COURSE

The Clerk explained that the college where the head groundsman will be doing the chainsaw course in December has sent a list of the equipment that is needed to complete the course. This will be at a cost of up to £1,000.00. This includes protective clothing and maintenance tools. This equipment will be needed after the course to complete work that needs doing in the village.

It was **proposed** by Councillor Tony Fell and **seconded** by Councillor Kieran Cooper to purchase the items required.

VOTE: 12 FOR : UNANIMOUS

135 AGREEMENT FOR CLERK TO ATTEND DATA PROTECTION COURSE IN DECEMBER

It was **proposed** by Councillor Tony Fell and **seconded** by Councillor Brian Milnes that the Clerk attends this course.

VOTE: 12 FOR : UNANIMOUS

136 REQUEST FROM CHRIST CHURCH SOUTH CAMBS TO RUN AN EASTER EGG HUNT AT ORCHARD PARK

Christ Church South Cambs has requested the use of Orchard Park to run an Easter Egg Hunt on Saturday 31 March 2-4.30pm.

It was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Janet Martin to allow them to do so.

VOTE: 12 FOR : UNANIMOUS

137 REQUEST FROM CIRCUS TYANNA TO VISIT LYNTON WAY JUNE 2018

Circus Tyanna has asked if they can visit Sawston 10-17th June 2018. The Clerk confirmed this was ok with the groundsmen and won't interfere with football.

It was **proposed** by Councillor Neil Reid and **seconded** by Councillor Tony Fell that we allow the circus to visit on these dates.

VOTE: 12 FOR : UNANIMOUS

138 REQUEST FOR WASHROOM SUPPLIES AT SPICERS PAVILLION (DEFERRED FROM RECREATION COMMITTEE)

The Clerk explained that there has been a request for a nappy bin at Spicers as we have baby changing facilities but no nappy bin and we have had incidents of people putting nappies down the toilets which get blocked.

The cost to have a professional company empty the bin fortnightly is £267 per year.

This was discussed and it was **proposed** by Councillor Beck Laxton and **seconded** by Councillor Brian Milnes that the Clerk purchases a suitable bin and asks the cleaners to empty regularly. This will be monitored.

VOTE: 8 FOR : 4 AGAINST

Councillor Tony Orgee arrived

139 NEIGHBOURHOOD PLAN UPDATE

Councillor Janet Martin gave an update from the last Neighbourhood Plan meeting and explained that Babraham have decided they do not want to do a joint plan with Sawston and Pampisford. There is still the issue of the boundary change which was discussed at length and concern of development on the eastern boundary in green belt.

It was suggested that we should wait for the Local Plan to be confirmed before discussing the boundary changes.

Councillor Tony Orgee suggested the Neighbourhood Planning group looks at design guides etc and work on the content of the Neighbourhood Plan whilst waiting for the boundaries to be reviewed.

Councillor David Bard reported that in correspondence released earlier that day, the Local Plan Inspectors were proposing that the area of Pampisford bounded by Cambridge Road and the A1301, including the Iconix site, should be included within the village framework of Sawston for planning purposes. There was no suggestion that the parish boundary should be changed.

140 STATE OF CEMETERY HEDGE AT HUCKERIDGE VIEW

Councillor Mike Mallows explained that the hedge on the Western and Northern side of Huckeridge view is full of dog roses and even though the groundsmen do a great job of cutting it, it always looks untidy again within weeks.

It was **proposed** by Councillor Kevin Cuffley and **seconded** by Councillor Roger Richmond that we remove the hedge and replace it with a privet hedge. The Clerk to get a cost and make an agenda item for the next full parish meeting.

VOTE: 12 FOR : 1 ABSTENTION

The Clerk then explained that the head groundsman has recommended purchasing another 100 plants to replace some dead plants and also to fill in the gaps along the

hedge from Cambridge Road to the skip area. This would cost no more than £100.00.

It was **proposed** by Councillor Mike Mallows and **seconded** by Councillor Roger Richmond that we purchase the extra plants.

VOTE: 13 FOR : UNANIMOUS

141 CORRESPONDENCE

Letter from Scotsdales Garden Centre confirming they will donate to the village a 5-6m Norway Spruce – David thanked them for donating this tree to the village and the Clerk will write a thank you letter and also thanks goes to Mr Boswell for allowing the tree to be installed on his land.

Resignation letter from Weekend Litter Picker – The Clerk explained he resigned due to health issues but did enjoy the job. This will be an agenda item for the next Full parish to discuss a possible replacement.

Thank you card from Sawston Nursery – The Parish Council was very pleased with their thank you card.

142 UPDATE BY COUNTY COUNCILLORS

Attached

143 COUNCILLORS ISSUES AND AGENDA ITEMS FOR NEXT MEETING

Councillor Kevin Cuffley explained he has had a resident contact him with concerns about the area of green space on Princess Drive/ Woodland Road and the easy access for travellers. This will be made an agenda item for the next Planning meeting to discuss.

Meeting closed 9.29 pm

Objections and Comments on Surface Water Drainage Strategy. Application: S/2993/17/RM

From residents of Mill Lane, Sawston

Our bungalow is particularly low-lying and situated on the immediate north-west edge of the proposed site. Unlike more recently built properties in the area, being older it was not built on 'elevated' foundations. We therefore have a serious interest in the proposed drainage arrangements for this development and would like to make the following comments and objections.

1. No reference to risk from surface water flooding

The Strategy refers to 'risk of flooding from rivers or the sea' but ignores the risk of surface water flooding. Figure 1 shows the surface flooding risk map for the area (Environment Agency website) and indicates that our bungalow is in the surface water flood risk area that stretches across the site. Parts of our garden and that of our neighbour (no. 47) are in the medium and high risk areas. The garden of no.47 floods most winters, due to the rising water table, producing a 3m wide pond in the lawn. Development on this site will clearly increase the surface water flood risk, not just to us, but to neighbouring properties and also to Town Close to the east.

2. Water table depth over-estimated

The Drainage Strategy mentions finding groundwater 'from around 2.7mbgl' in Dec 2016. The previous Trial Trench Evaluations in Feb 2015 (Planning Application: S/1515/15/OL) found a higher water table, with water in the bases of 1.8m deep trenches 7, 10 and 12. The photograph in Fig. 20 of this report is of trench 12 (with our bungalow in the background) see below, and clearly shows water at about 1.7mbgl in a trench dug to 1.8m. This is a metre higher than in Dec 2016. Significantly, this trench was dug in the surface water flood risk area shown in Figure 1.

3. Discrepancies in quoted values for impermeable area of the site

This area is stated to be 0.681 Ha in para. 3, but then a lower figure of 0.652 Ha is quoted in para. 5 and used in the micro-drainage calculations. If the former area is correct, then the flood risk calculations detailed in appendix C underestimate the flood risk.

4. The drainage design will not eliminate overflows and flood risk to the site

The Strategy states in para. 5 that it has been designed to accommodate a 1 in 100-year storm event plus 30% climate change. However, the calculations in Appendix 3 (which do not appear to have been checked and signed off) do not give confidence that the storm flood risk is being adequately managed.

In the one-year return period study, 4 of the 6 areas examined produced 'surcharge', i.e. overflow. This means that an annual storm event could cause the drainage system to overflow.

In the 30-year period, 2 of the 6 areas overflow and the other 4 are shown as 'flood risk'.

In the 100-year period, again, 2 of the 6 areas overflow and the other 4 are shown as 'flood risk'.

Presumably, these calculations expect unhindered drainage through the permeable paving road surfaces. However, with leaf fall, mud, dust and normal road vehicle use, the paving would be expected to clog with detritus and to deteriorate with age (typically by 50% in the first 3-4 years, according to Marshalls Interpave permeable paving guide L534:L217), reducing its ability to deal with rain storm events. The paving design life stated here is 20 to

25 years, so regular maintenance and periodic replacement will be needed, which could be costly for the residents of this unadopted road.

5. Another development draining into the same watercourse

In addition to the 48 homes proposed for this site, another site with 10 homes is proposed on Common Lane, Sawston (planning ref: S/2286/16/OL), which will also drain surface water into the same watercourse, just a few metres away. This ditch is currently well overgrown with foliage on its path through the fields to the Cam. Has the combined drainage of the 2 developments been considered and what are the plans and responsibilities for maintaining this watercourse?

We also note that the Lead Local Flood Authority has recently raised no objections, but relies totally on Croudace's submission and declines to take 'responsibility for incorrect data or interpretation by the authors'.

Conclusion

As local residents, we are concerned that the proposed drainage system, needing regular and expensive maintenance, will not cope with flash floods in heavy rainstorms. On this basis of increased flood risk to our property, we object to the proposed development.

Water table exposed in Feb 2015



Overview of trench 12, looking west Fig 20

Figure 1

Surface water flood risk for CB22 3HY. No.49 Mill Lane indicated by arrow. Site area indicated approximately by outline box.

