
SAWSTON PARISH COUNCIL

Link Road, Sawston, Cambridge CB22 3GB
Telephone: 01223 832470
E-mail: info@sawston.org.uk



Dear All

ANNUAL PARISH COUNCIL MEETING

You are summoned to the Annual Meeting of the Parish Council to be held in the **PARISH COUNCIL OFFICE, Link Road, Sawston on Tuesday 08 May 2018 at 7.15pm** for the transaction of the undermentioned business.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Joanne Keeler'.

Joanne Keeler (Mrs)
Parish Clerk
02 May 2018

AGENDA

1. To elect a Chairman of the Parish Council for the ensuing year. Declaration of Acceptance of Office
2. To elect a Vice-Chairman of the Parish Council for the ensuing year. Declaration of Acceptance of Office
3. Apologies for absence
4. Public Participation Time (15 Minutes allowed)
5. Declarations of Interests for this meeting
6. To appoint members to the following Committees for the ensuing year:
 - 6.1 Cemetery
 - 6.2 Finance and General Purposes
 - 6.3 Planning and Environment
 - 6.4 Recreation and Open Spaces
7. Confirm and sign the Minutes of the Full Parish Council meeting held on 10 April 2018
8. Matters arising – new information only
9. Report of the Planning & Environment Committee meeting held on 24 April 2018
10. Report of Recreation & Open Spaces meeting held on 17 April 2018
11. Accounts for the month of April 2018
12. Planning Applications and associated matters

[S/1465/18/FL](#) Rear Extension at 28, Tannery Road, Sawston.

[S/1409/18/AD](#) 1 No. V Board Sign at Land to the South of A505 and to the East of Hunts Road, Duxford.

[S/1458/18/FL](#) First floor side extension and single storey rear extension at 1, Elder Close, Sawston.

Trees

[S/1479/18/TP](#) To remove T1,T2 and T3 which are Sycamore/Maples overgrown with Ivy at the back of 44, Common Lane, Sawston.

13. Signing off Annual Governance Statement 2017/2018
14. Signing off Accounting Statement 2017/2018
15. Agree calendar of meeting dates
16. To create IT and website for working groups
17. To discuss Parish Council/Neighbourhood Plan stall at village fete
18. To discuss valuation of Parish Council buildings for Insurance
19. To agree hire of Spicer Sports Ground for village fete
20. Request S137 Donation from Sawston Library
21. To discuss Sawston Parish Council Privacy Notice
22. Correspondence:
Thank you from Relate Cambridge for Donation.
23. Update by County Councillors
24. Councillors issues and Agenda items for next meeting.